



SKEGNESS ACADEMY

Uniform and Behaviour Procedure 2023/24

Uniform

Students who dress smartly show a positive attitude towards school and learning; it also helps to build and support students' self-confidence and self-esteem. That is why we place great emphasis on our school uniform and expect all students to wear their uniform in the appropriate and expected manner.

The items listed below must be worn every day:

- Skegness Academy blazer (only available from Nationwide School Uniforms)
- School tie (only available from Nationwide School Uniforms)
- Plain black trousers of an appropriate regular fit (no cords, jeans, canvas, chinos or leggings). Skin-tight, leggings or cropped trousers are not permitted.
- Skegness Academy skirt with badged logo (only available from Nationwide School Uniforms)
- White shirt/blouse with a functioning top button that must be tucked into the skirt or trousers. The top button must always be fastened.
- Plain, low-heeled black leather or leather type shoes that can be polished (not trainers, trainer style shoes, mules, boots, canvas or plimsolls). Shoes should be black soled, not open-toe or backless; no fashion ankle straps and no coloured laces.
- Belts, if worn with trousers, should be plain black. No wide, coloured, or ornate fashion belts should be worn.
- Black or white ankle socks
- Plain black or flesh colour tights

- 'V' neck black school jumper with logo (only available from Nationwide School Uniforms). This is an optional uniform item worn underneath the blazer and is not an alternative to blazers.

Further guidance:

- Students must wear their uniforms on their way to and from school.
- Students may wear a plain jacket or coat of a single colour with no significant lettering or large logos. All jackets and coats need to fit over students' blazers and are not alternatives to blazers.
- Hoodies and tracksuit jackets are not permitted. If a student is seen in possession of a hoodie or tracksuit jacket, it will be confiscated, and parents will be required to collect it from school.
- If a student is not wearing the correct uniform, the school will lend that student the missing item for the day. For hygiene reasons, socks will not be loaned; instead, they will be provided to students, and parents will be required to pay for them. Refusal to wear the specified school uniform will result in the student being educated separately in Reflection until the uniform issue has been rectified. Repeated failure to wear the correct uniform will result in further disciplinary action.

Jewellery, make-up & hairstyles

Hair should be kept neat and tidy, and any hair accessories should be small, plain, and black or brown coloured only. Fashion accessories such as flowers, wide hairbands, etc. must not be worn. Extensions are not permitted.

Extreme hairstyles: for example, extremely short hair, shaves, emblems or lines, unnatural colour dyes or extreme differences in length are not allowed.

This also includes:

- noticeably longer tops that are not layered in and combined with sharply contrasting sides and back;
- overgrown, heavy fringes brushed forward onto the face;
- shaven part lines;
- hair that is teased to give it excessive height; and
- any variation on a 'Mohawk' style.

Eyebrows must not be shaved or have any markings in them.

If a student needs to cover his or her hair for religious reasons, the hair covering must be plain and dark.

The only badges that are permitted to be worn on the lapel of the school blazer are badges that have been given out by the school. No other badges are allowed.

Students may wear a simple watch (no smartwatches) and up to one pair of small ear studs (one stud per ear lobe) only; no hoops, stretchers, expanders, or dangling earrings are allowed. No other jewellery is permitted.

Students are allowed to wear an item of jewellery for religious reasons.

Piercings in any part of the body, e.g. arm, face, tongue, nose, lip, or eyebrow, are not permitted and must be removed before arriving at school. Students are not allowed to wear clear retainers or to cover piercings with a plaster.

Tattoos, including fake tattoos, are strictly prohibited. Only minimal, naturally coloured (skin tone) make-up is allowed; lipstick is not permitted. Fingernails should be no longer than 0.5 cm beyond the end of the finger and have no gems or decorations. False eyelashes, nail varnish and acrylic nails are not permitted.

Any student who fails to meet the expectations outlined above will be educated separately in Reflection until the issue has been resolved.

Any student who is found wearing jewellery that is not permitted according to the school rules will have the item confiscated and the student's parent will need to collect it.

Equipment

All students are expected to bring their equipment to school each day.

Students should bring the following items:

- a clear pencil case containing 2 pens (black or blue), 2 pencils, 1 highlighter, an eraser and a pencil sharpener
- a 30-cm ruler
- maths instruments
- a scientific calculator

As a minimum, all students must bring the following items:

A clear pencil case containing a pen (black or blue), a red pen, a pencil, an eraser and a ruler.

An equipment check will take place every morning. Any student arriving at school without the specified minimum equipment will be issued a D1 detention and will be provided with the missing item. Repeated failure to bring the specified equipment to school will result in further disciplinary action.

Students must also have a rucksack with no significant lettering or large logos that is sufficiently large to carry all schoolbooks and equipment required for the day. Handbags and all other types of bags are not permitted.

Prohibited items

All the items listed below are prohibited on the school's grounds. If a student is found in possession of any of these items, the item(s) will be confiscated. Furthermore, any confiscated items will not be returned; they will be disposed of safely.

Any student who is repeatedly found in possession of any prohibited item or items will face disciplinary action.

The prohibited items are detailed below:

- chewing gum,
- high-energy and high-sugar-content carbonated drinks,
- any aerosol (note: students must use non-aerosol deodorants only),
- any form of liquid-based correction fluid,
- laser pens and LED torches,
- lighters of any kind,
- matches,
- cigarettes,
- e-cigarettes and liquids,
- tobacco,
- cigarette papers,
- cigarette filters, and
- any dangerous, illegal or offensive items.

In addition, fidget spinners or other similar items other than those provided by the SEND department are not permitted and will be confiscated on sight.

Please note that this list is not exhaustive. Skegness Academy reserves the right to confiscate any items that are likely to cause disruption to learning or to the orderly management of the school.

Behaviour and Consequences

Everyone should feel safe and be safe at Skegness Academy. We also want all students to make continual progress and achieve their full potential. Therefore, it is essential that all students always follow the school's rules and expectations.

The table below shows the consequences for negative behaviour. Please note that the consequences are not sequential.

Level	Consequence	Debits
C1	Verbal warning	-1
C2	Reflection for the remainder of the lesson ¹	-2
C3	Internal suspension 5-periods	-4
C4	Suspension ²	-5
D1	10-minute after-school detention ³	-1

NB: Persistent negative behaviour and/or refusal to comply with consequences could lead to permanent exclusion.

¹ Pupils will have the chance to leave Reflection at the end of the lesson if they have met the expectations and completed the required work.

If a pupil does not to adhere to the expectations in Reflection, they will be required to remain in Reflection for an additional period. Serious disruption could result in the pupil being suspended.

If a pupil is removed from lesson twice in one day, they will remain in Reflection for the remainder of the day.

If a pupil is removed from lesson and/or has failed to follow instructions three times in one week, they will be placed in Internal Suspension for 5 periods.

² Any student who returns to school from a suspension because they have refused or failed to complete Reflection/Internal suspension are required to complete 5 periods in Internal Suspension on the first day of their return.

³All detentions take place on the following day. If a student accumulates multiple D1 detentions throughout the day, they will be required to complete a detention of up to 1 hour at the end of the following school day.

If a student fails to attend an after-school detention, they will be placed in Internal Suspension the following school day. They will be required to complete the 50-minute detention at the end of the school day.

Uniform infringements

Any student whose uniform violates the academy's uniform policy will be educated separately in Reflection until the uniform infringement has been rectified to the academy's satisfaction.

Sanctions for negative behaviour

Level	Sanction	Behaviour
C1	Verbal warning	<ul style="list-style-type: none"> - Disruptive behaviour¹ - Disruptive/inappropriate/dangerous behaviour at break/lunchtime
C2	Reflection for the remainder of the lesson^{3,4}	<ul style="list-style-type: none"> - Persistence of C1 behaviour² - This list is not exhaustive. A C2-sanction can also be issued for any other behaviour the academy deems to be at that level
C3	Internal suspension 5 periods	<ul style="list-style-type: none"> - Failure to attend detention - Internal truancy⁶ - Leaving lesson without permission - Leaving premises without consent - Refusing mobile phone confiscation - Refusal to hand over a prohibited item - Physical assault against a student - Physical assault against an adult - Verbal abuse against a student - Verbal abuse against an adult - Threatening behaviour against a student - Threatening behaviour against an adult - Use or threat of use of an offensive weapon or prohibited item - Child-on-child abuse - Racist abuse - Homophobia - Transphobia - Biphobia - Abuse relating to disability - Sexual misconduct - Drug and alcohol related

		<ul style="list-style-type: none"> - Damage - Theft - Persistent disruptive behaviour - Inappropriate use of social media or online technology - Wilful and repeated transgression of protective measures in place to protect public health - This list is not exhaustive. A C3-sanction can also be issued for any other behaviour the academy deems to be at that level
C4	Suspension⁷	<ul style="list-style-type: none"> - Physical assault against a student - Physical assault against an adult - Verbal abuse against a student - Verbal abuse against an adult - Threatening behaviour against a student - Threatening behaviour against an adult - Use or threat of use of an offensive weapon or prohibited item - Child-on-child abuse - Racist abuse - Homophobia - Transphobia - Biphobia - Abuse relating to disability - Sexual misconduct - Drug and alcohol related - Damage - Theft - Persistent disruptive behaviour - Inappropriate use of social media or online technology

		<ul style="list-style-type: none"> - Wilful and repeated transgression of protective measures in place to protect public health - Refusal to complete either Reflection or Internal Suspension⁷ - Failure to meet the expectations in either Reflection or Internal Suspension⁷ - This list is not exhaustive. A C4-sanction can also be issued for any other behaviour the academy deems to be at that level
D1	10-minute detention⁵	<ul style="list-style-type: none"> - Lack of equipment - Incorrect/incomplete uniform - No PE kit - Late to school - Late to lesson (P2 onwards) - Eating and drinking in the wrong place - Chewing gum - Incomplete homework - Failure to meet school's expectations during line-up - Failure to meet school's expectations during transition to classroom - Unacceptable behaviour during lesson changeover, break or lunchtime - This list is not exhaustive. A D1-sanction can also be issued for any other behaviour the academy deems to be at that level

¹ Disruption includes any deliberate behaviour that prevents the teacher from teaching and students from learning. For example:

- Talking whilst the teacher is instructing or modelling

- Talking during independent silent work
- Purposefully distracting others
- Shouting questions, answers, or inappropriate comments
- Leaving seat without permission
- Refusal to complete the work set

² In case of serious or significant disruption to a lesson, a student may also be placed in Reflection for the remainder of the day.

In case of a serious incident at lunchtime, a student may be placed in Reflection for the remainder of the day.

³ If a pupil does not to adhere to the expectations in Reflection, they will be required to remain in Reflection for an additional period. Serious disruption could result in the pupil being suspended.

⁴ If a pupil is removed from lesson twice in one day, they will remain in Reflection for the remainder of the day.

If a pupil is removed from lesson and/or has failed to follow instructions three times in one week, they will be placed in Internal Suspension for 5 periods.

⁵ If a student fails to attend an after-school detention, they will be placed in Internal Suspension the following school day. They will be required to complete the 50-minute detention at the end of the school day.

The same principle applies if a student failed to adhere to the expectations whilst being in detention.

⁶ A student is deemed to internally truant if they (a) do not attend lessons at all or (b) arrive to a lesson more than 10 minutes after the lesson begins.

⁷ Any student who returns to school from a suspension because they have refused or failed to complete Reflection/Internal Suspension are required to complete 5 periods in Internal Suspension on the first day of their return.